Healthcare Compliance Information

Florida State University’s University Health Services (UHS) is staffed by physicians, nurse practitioners, physician assistants, registered nurses, licensed practical nurses, medical service technicians, nutritionists, health educators, and other support personnel to serve your healthcare and health education needs. UHS is funded in part by a portion of the health fee you pay to FSU.

Website: www.uhs.fsu.edu

Services Provided

The UHS Health and Wellness Center is a fully accredited primary care facility staffed by dedicated professionals providing a variety of wellness, minor illness, injury and urgent medical care and outreach programs through general medical clinics, a women’s clinic, a nutrition clinic, a physical therapy clinic, a psychiatric clinic, a radiology clinic, an allergy clinic, a travel clinic, a triage clinic and a vibrant health promotion department. Quest Labs is the in-house full service laboratory; pickup service is available for students whose insurance requires the use of Lab Corps.

Payment for Services

UHS accepts cash, checks, VISA, MC, FSUCard, HSA cards and insurance as payment for services. You may also defer charges to your Student Financial Services (SFS) account; however, doing so will result in a registration HOLD until paid in full. UHS is in-network for variety of carriers. Please check the Using your Insurance tab at the UHS website for the latest information. Other insurance carriers are billed as “out-of-network.” Any amount not covered by your insurance plan will be placed on your SFS account. It is the student’s responsibility to know what his/her individual plan covers. Some HMO insurance plans require that you have a referral or pre-authorization to be seen at UHS. Medicaid and Medicare cannot be used to pay for services at UHS but can be used to meet the insurance requirement to be able to register for classes.

Confidentiality of Records

Medical records are strictly confidential. For patients age 18 and older written consent by the patient is required before records can be released. Authorization for release of medical records must be done on a per-visit or per condition basis and is valid until revoked by the student. There is no blanket release for students to sign. Parents or legal guardians of students under 18 have the legal right to review medical records for their children except for issues dealing with sexual health.

Health Compliance Packet:

- Student Immunization Record – SUBMIT
- Privacy Policy – DO NOT SUBMIT
- Vaccine Information Sheet – DO NOT SUBMIT

Effective September 29, 2014, all other editions of student immunization record are obsolete.

Please submit the Student Immunization Record to

1. University Health Services
c/o Health Compliance Office
   960 Learning Way, Tallahassee, Fl 32306-4178
OR 2. Fax to 850-644-8958.
OR 3. Use the FSU drop box at http://dropbox.fsu.edu
See attachment for instructions on how to submit forms electronically.
Processing the student immunization record can take up to five business days.
Verify clearance at your my.fsu.edu account. Holds are listed on the right side of the page. If you see the insurance in your To Do List and you have taken care of the waiver, the To Do List for insurance will go away when the Registrar assigns your account a matriculation date.
Student Immunization Record  (KEEP A COPY FOR YOUR PERSONAL RECORDS)

- This is a one-time requirement.  Click here to get the form.
- This form must be completed by AUTHORIZED PERSONNEL ONLY.  To be considered valid, this form and any additional records attached to the Student Immunization Record must include:
  - The signature and printed name of the authorizing person (a school administrator or medical provider can be an authorized signer of this document).  Parents and Students are not authorized to enter immunization information or to sign as the authorizing person.
  - an office stamp showing the complete office address and office telephone of the authorizing person,
  - the student’s name and date of birth
  - the cover of any attached shot records identifying the record as belonging to the student.
- We reserve the right to interpret the validity of all documents submitted.
- Any corrections to the entries on the Student Immunization Record MUST BE COMPLETELY REAUTHORIZED with the authorized signer’s initials and the date the correction is made.
- All documents must be legible to be processed.  The student name and date of birth on the form is required.  The ability to register for classes will be blocked until the correctly completed record is on file in the Health Compliance office.
- Immunization requirements:
  - Students born BEFORE 1/1/57 must complete the Student Immunization Record.
    - No proof of MMR is required.
    - The meningococcal meningitis and hepatitis B vaccines may be declined via the waiver or you may choose to receive the vaccines
  - Students born on or after 1/1/57 must complete the Student Immunization Record.
    - Provide proof of two MMR (measles, mumps, and rubella) immunizations. The first MMR must have been given on or after 1/1/68 and on or after the first birthday. CDC allows us to accept the first MMR to given up to 4 days before the first birthday. Any MMR given earlier than 4 days before the first birthday does not count toward the 2 MMR requirement. The second MMR immunization must have been given 28 days or more after the first MMR.
    - Positive IgG titers for measles (Rubeola), German measles (Rubella) and Mumps antibodies may be submitted in lieu of proof of two MMR. Copies of the actual lab results showing the numerical lab results must be provided to the Health Compliance Office before the student will be able to register for classes.  Titer results that are equivocal or negative will not clear the immunization requirement. All three titers must be positive.
    - Show proof of vaccination for meningococcal meningitis and hepatitis B. If the first dose of meningococcal meningitis vaccine was administered before the student’s 15th birthday, a second immunization is recommended but not required. There is no titer for meningococcal meningitis at this time.
      - Either the 3-shot or 2-shot hepatitis B series is acceptable. A titer proving immunity to hepatitis B may be submitted in lieu of proof of the hepatitis B series. If, after reading the Vaccine Information Page, a student wishes to decline either one or both of these vaccines, the waiver(s) on the Student Immunization Record must be initialed and the waiver signed.  Electronically generated initials or signature are not acceptable. If the waiver is initialed but not signed, that can block registration.
- Special Notes:
  - A permanent or temporary medical exemption due to a health issue that precludes receiving the MMR vaccine must accompany the completed Student Immunization Record. The medical exemption must be submitted on your provider’s letterhead and must be signed and dated by your provider.  Temporary exemptions must also include an expected end date for the exemption.  Note that breastfeeding is not a contraindication to receiving the MMR vaccine.
  - A Religious Exemption waiver form must be requested from the Health Compliance office.
  - Any exemption still requires submission of the Student Immunization Records.
  - Understand that in the event that a vaccine preventable outbreak occurs on the Florida State University Campus, and:
    - you are unable to show proof of adequate immunization via previous medical records, or
    - you are unable to show proof of immunity via a positive titer, THEN
    - you may be excluded from attending classes or other activities on the Florida State University campus for the duration of the outbreak, which can be up to 21 days following diagnosis of the last case.
  - Understand also that you
    - agree that you shall be solely responsible for any costs associated with exclusion from classes or university activities and
    - are aware that should such exclusions affect your grades and attendance records, you will be ineligible to apply for either a medical course drop or a medical withdrawal due to a situation or situations resulting from a vaccine preventable incident.
Insurance Requirements

Showing proof of adequate health insurance is an annual requirement. Every full time student new to Florida State University must provide proof of adequate health insurance coverage before the registration block will be removed. International students studying at FSU on a J-1 or F-1 visa must show proof of health insurance regardless of credit hour load. Purchase or waiver can only be done online at the student insurance website: www.studentinsurance.fsu.edu. Before logging in to complete the waiver or purchase, review the private insurance requirements and plan information at the home page. Requests to change or cancel the purchase of the school-sponsored insurance must be submitted in writing to healthcompliance@admin.fsu.edu no later than the date before the plan begins. To begin the waiver or purchase process click on the flashing red and black link at the top of the student insurance home page.